

Safety Golden Rules

The following safety golden rules are strictly enforced, to ensure the safety of all employees, contractors, and the local community:

- 1. Vehicles & Mobile Operational:**
 - Do not operate any vehicle or mobile equipment without the relevant site driving permit. Driver induction and training is mandatory.
 - The only exception is in an emergency situation where not moving a vehicle could jeopardise lives e.g. fire situation, incident/accidents, natural disaster such earthquake, flood.
- 2. Zero Drug & Alcohol:**
 - Terra Energy LLC has a zero tolerance for Drugs & Alcohol on site.
 - All Employees will be subject to regular breath testing and are expected to blow 0.00 at all times.
- 3. Fighting or Threatening Behaviour:**
 - Fighting, physical violence, whether actual or threatened will not be tolerated.
 - Terra Energy expects all personnel to respect each and resolve disputes in a mature and appropriate manner.
- 4. No Crossing Barriers:**
 - A mine site is a controlled environment. No barriers are to be crossed be they earth, tape or purpose built.
 - Terra Energy expects all employees to adhere to this rule and educate other they see.
- 5. No Fraternalisation or Discrimination:**
 - Terra Energy is an equal opportunities employer.
 - A mine site is not the place to conduct a personal relationship.
 - No one is to be discriminated against based upon race, gender, religion or culture. Any discrimination to will be taken very seriously.
 - Personal relationships have the potential to effect team dynamics and create unnecessary tensions amongst workers.
- 6. Seat Belts:**
 - As part of pre start checks the driver should check the functionality of seat belts.
 - Seat belts must be worn at all times when a vehicle is in motion.
 - “No seat belt no ride”!
- 7. Defect Vehicles & Mobile are prohibited to operate:**
 - Operators and drivers must conduct a pre start and check at the start of each shift to determine whether or not the vehicle/mobile equipment is safe to operate. If any defects are found the user of the equipment is to attach an “out of service Tag”.
 - Any defective equipment **MUST NOT BE OPERATED** – any breaches will result in disciplinary action.
- 8. Personal Protective Equipment:**
 - It is mandatory to where basic PPE (reflective clothing, hard hat, safety boots, safety glasses, ear plugs, and gloves) when in the mine site.

- Job specific PPE is required for certain activities, such working over water when it is mandatory to wear a life jacket; or a safety harness is to be worn when you working at height.
- For any confined space and hot/cold work a permit is required from HSEC.

9. Guarding for Rotating Equipment:

- Do not operate any rotating equipment without guards; for example a pulley belt, compressor, grinder, or any portable machine.
- All machinery must be operated in accordance with manufacturer directions.

10. Isolation and Lock Out:

- An “out of service and/or danger tag” is attached to equipment that is found to be defective or unsafe.
- Tags will be attached in a visible place and operators or drivers which operate these units or equipment must be made aware of these tags prior to the operation of any equipment.
- An ‘Out of Service Tag’ can only be removed by the person who placed it after the repairs have been done and the equipment is safe to use.